

K9 Search and Rescue Team Inc.

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Application Retention Policy

Adopted 6 January 2011

Revised 05 April 12

Applications for candidates denied for membership shall be destroyed by Plans Section Chief in January of second year after filing that application. Applications for candidates approved for membership shall be destroyed by Plans Section Chief in January of fifth year following separation from Team. No membership records shall be destroyed until pertinent data is logged in Permanent Members Record Book.